

Town of Norfolk Planning Board Meeting Minutes March 28, 2024

The Town of Norfolk Planning Board held a meeting Thursday, March 28, 2024 at 5:15 pm, Norfolk Town Hall.

Call Meeting to Order

Kate Chepeleff (chair) called the meeting to order.

Pledge of Allegiance

The Pledge of Allegiance was said by all present.

Rollcall

Kate Chepeleff (chair) called roll, Richard Planty, Gary Bandy, Lori Queor - Present. Tom Emburey, Andrew Solley - Not Present. Members in attendance constituted a quorum. Also in attendance was Code Enforcement Officer Tim Wunder, and Travis Villnave from the Zoning Board of Appeals as well as Vernon Wolfe.

Adoption of Agenda

The agenda for the meeting was reviewed by the Board. A motion to accept the agenda as presented was made by Kate Chepeleff and seconded by Lori Queor. All In Favor – Carried.

Adoption of Minutes

Minutes from the February 22, 2024 Planning Board Meeting were reviewed. Motion by Lori Queor to adopt the Minutes as presented and seconded by Richard Planty. All In Favor - Carried.

Chapter 84, Animals

There was a brief discussion regarding adding cats to this section of the code. It was agreed that at this time, the Town does not have the resources or an Animal Control Officer to enforce any regulations regarding cats. This item should be revisited in the future should such resources become available.

Chapter 95, Construction Codes, Uniform

The Code Enforcement Officer, Tim Wunder presented two items for the Board's consideration the following for addition to Section 95-11 A. (4) Firesafety and property maintenance inspections of all single dwelling units being used as income property not included in subsections (1), (2) or (3) shall be inspected at least every 24 months. (5) All dwelling units being used as income property that are included in subsections (1), (2), (3) or (4) shall be registered with the Town of Norfolk Code Department for emergency management.

Chapter 104, Curfew

After a discussion regarding the validity and legality of this Chapter of the Code that was passed in 1958, the Board recommends referral to the Police Department with further review by the Town Board to determine whether this Chapter requires editing or removal.

Chapter 112, Energy Systems

It was noted that the Local Law enacted in 2020 regarding Solar Energy Facilities had never been fully incorporated into Chapter 112 and should be assigned as Article III. Kate asked the Board members to review the section on solar and bring any potential changes to the next Codification meeting for discussion.

Gary Bandy brought up difficulties in other communities regarding lithium battery storage that would likely coincide with solar energy facilities. Specifically, what is known as BESS (Battery Energy Storage System). Other communities are implementing moratoriums on these systems due to safety concerns. Kate asked if Gary could provide more detailed information regarding this item at the next meeting. Meanwhile, Kate would contact the County regarding any information they can provide regarding this.

Chapter 120, Flood Damage Prevention

It was suggested that the forms at the end of Chapter 120 should be removed from the Code and compared to SEQR forms to see if they have become redundant.

Chapter 127, Furnaces, Outdoor

It was noted that the Sections regarding Waivers and Penalties were removed during a revision in 2013. This was most likely due to DEC regulations taking precedence.

Chapter 129, Games of Chance

No changes were recommended to this section.

Next Meeting

The next Codification meeting of the Planning Board is scheduled for April 25, 2024 at 5:15 pm. It was proposed that the following Chapters be on the agenda for the next meeting: 166, 168, 175, 177 and 208.

Meeting Adjourned

A motion to adjourn the meeting was made by Lori Queor and seconded by Kate Chepeleff. All In Favor – Carried. Meeting adjourned.

Dated: March 30, 2024

Theresa Planty, Planning Board Secretary

cc: Planning Board Chair, Town Supervisor, Code Enforcement Officer, Town Clerk